

North Carolina Department of Commerce
Community Investment & Assistance
Historical Evaluation Request

Please type or print legibly in ink.

ER

Organization Requesting Review:					
Request Prepared By:		<i>(Signature & Date)</i>			
Title:					
Return Comments to Address:					
	<i>(Street)</i>	<i>(City)</i>	<i>(State)</i>	<i>(Zip)</i>	
E-Mail:					
Recipient Org. Address:					
	<i>(Street)</i>	<i>(City)</i>	<i>(State)</i>	<i>(Zip)</i>	
Phone #:		Fax #:		E-mail:	
Homeowner Name:		County:		Grant #:	
Property Address:					
	<i>(Street)</i>	<i>(City)</i>	<i>(State)</i>	<i>(Zip)</i>	
Grant Category and Year (e.g. 2010 Scattered Site):					

Photographic Documentation:
 Attach a minimum of two color photographs showing each exterior elevation of the building. Attach additional photographs as needed to illustrate potentially unique or significant architectural details. *Photographs of any areas of severe damage/deterioration/rot that are proposed for demolition or replacement are required.* Photographs must be at least 3½" by 5" and clearly focused.

Area Map:
 An area map clearly identifying the property location (on 8½" by 11" paper if possible) must be attached. For rural sites, a GIS map from the county tax department with the parcel highlighted is best.

Submit Request To:

Renee Gledhill-Earley Environmental Review Coordinator State Historic Preservation Office	By Mail: 4617 Mail Service Center Raleigh, NC 27699	Or E-mail: <i>one property per E-mail to:</i> Environmental.Review@ncdcr.gov <i>(Maximum E-mail size 10mb)</i>
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For SHPO use only. Please do not write below this line.		
To SHPO:	The property identified here, selected for rehabilitation assistance under the North Carolina Department of Commerce Community Investment and Assistance, in the Community Development Division, may be 50 years old and/or thought to have potential historical significance. We are therefore requesting your review and comment with regard to the scope of proposed rehabilitation work, pursuant to Section 106 of the National Historic Preservation Act of 1966, as amended.	
SHPO Response:		
	<input type="checkbox"/>	No comment. Thank you for the request.
	<input type="checkbox"/>	See comments in attached letter.
	<input type="checkbox"/>	Additional information needed. See attached letter.
	Renee Gledhill-Earley Environmental Review Coordinator State Historic Preservation Office	

Description of Structure Including Approximate Age:	

Previous Evaluation for Historical Significance:	Yes	No
1. Is the property in a previously reviewed CDBG target area?		
2. Has the property been identified by a local preservation commission or historical society?		
3. Is the property on the N.C. State Study List for possible nomination to the National Register?		
4. Does the property appear to have unique or significant architectural or historical features?		

Scope Of Rehabilitation Work: <i>Be as detailed as possible – insufficient information may delay SHPO’s review. Attach additional pages, if necessary.</i>	
Demolition	
New Construction	
Site Work, Grading, and/or Landscaping	
Roof, Gutters, Boxing <i>List existing and any proposed roof materials (asphalt shingles, metal, cedar shakes, etc.)</i>	
Siding, Porches, Trim <i>List existing and any proposed siding materials (wood, vinyl, aluminum, etc.)</i>	
Foundation, Masonry, Concrete	
Windows, Doors, Glass <i>List existing and any proposed window sash materials and type (double-hung wood sash, single-hung vinyl, etc)</i>	
Exterior Painting and/or Finishing <i>Indicate if the building is currently painted or if it has been painted historically.</i>	
Interior Walls and/or Ceilings	
Interior Floors	
Kitchen and/or Bath	
Interior Doors and/or Trim	
Interior Painting and/or Finishing	
HVAC, Plumbing, and/or Electrical Systems <i>List any alterations required by proposed systems work (exterior venting, dropped ceilings, etc.)</i>	
Other	

Other Comments or Details for SHPO’s Consideration of this Project: